

**THE NAVAJO NATION**  
**Department of Personnel Management**  
**JOB VACANCY ANNOUNCEMENT**

REQUISITION NO: DNR0588526  
POSITION NO: 241956  
POSITION TITLE: \_\_\_\_\_

DATE POSTED: 02/18/14  
CLOSING DATE: 03/03/14

DEPARTMENT NAME / WORKSITE: Monument Valley Tribal Park - Monument Valley, AZ

WORK DAYS: <u>Mon. - Fri.</u>	REGULAR FULL TIME: <input checked="" type="checkbox"/>		GRADE/STEP: <u>Y59A</u>
WORK HOURS: <u>8am - 5pm</u>	PART TIME: <input type="checkbox"/>	NO. OF HRS./WK.: _____	\$ <u>25,500.80</u> PER ANNUM
	SEASONAL: <input type="checkbox"/>	Duration: _____	\$ <u>12.26</u> PER HOUR
	TEMPORARY: <input type="checkbox"/>	_____	

**DUTIES AND RESPONSIBILITIES:**

Under general supervision of the Maintenance Supervisor and Park Manager, performs work of moderate difficulty involving the operation of a variety of construction equipment and other vehicles equal to or less than 5 tons; performs a variety of maintenance and construction work; deliver equipment and supplies as assigned to specific areas; warehousing and stock handling of supplies; performs related work as assigned. Operates heavy equipment that are utilized for clearing, digging, loading and unloading of debris, moving earth, maintenance of roads for visitors utilizing their private vehicles; to assist maintenance staff with construction work, maintenance of facilities assigned, construction work projects in fabricating, designing, constructing, modifies steel and mechanical situations, assist with welding, cutting, and modifies steel plates, to handle inventories, repairs and maintains equipment, order supplies required for heavy equipment, responsible for writing reports to supervisor on assignments. To assist with checking the water storage tanks, checks chlorinating pumps, chlorinates and flushes out domestic water systems, perform routine water meters and maintains the wastewater collection system/lagoons, operates other equipment such as backhoe, derrick crane, bobcat in assisting with routine maintenance of facilities and roads

**QUALIFICATION REQUIREMENTS:**

**Education, Experience and Training:**

A high school diploma or GED; and one (1) year of experience operating and maintaining equipment equal to or less than 5 tons.

*(In order to receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)*

**Special Knowledge, Skills and Abilities:**

Knowledge of basic heavy equipment operation and maintenance of equipment; operating a semi-tractor rigs and flat bed trucks; basic construction practices and procedures; warehousing and stock handling; knowledge of occupational safety and health guidelines, knowledge of making repairs, replacements and installations of required maintenance items; Ability to know how to maintain equipment with routine maintenance of oil change, replace parts, checks, cleans, paints, and maintain sewer systems; ability to lift 100 pounds, stooping, bending, crawling, working in small enclosed areas or high scaffolding, etc. in an outdoor setting.

**Special Requirements:**

Must possess a valid state drivers license. Must obtain a Commercial Driver's License within one (1) year of hire.

**VETERANS PREFERENCE APPLIES**

**THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT.**